

CLAC360 — Site Inspection Checklist

Construction Workmanship, Materials, Site Conditions, Safety, Quality & Compliance Inspection Record | General professional inspection template — adapt to project requirements | v1.0

1. PROJECT & INSPECTION IDENTIFICATION

Project Name:		Project / Contract No.:		Inspection Ref. No.:		Date:	
Client / Employer:		Engineer / Consultant:		Main Contractor:		Subcontractor:	
Site / Location:		Work Front / Area:		Structure / Section / Chainage:		Inspection Type:	
Inspector:		Organization / Role:		Time / Shift:		Weather / Site Conditions:	

2. INSPECTION BASIS / REFERENCE DOCUMENTS (Do not invent standards or acceptance criteria. Use approved project documents.)

Drawing No. / Rev.:		Specification / Clause:		Method Statement Ref.:		ITP / IR Ref.:	
Other Reference:		Work Status at Inspection:					

STATUS KEY: C = Compliant/Satisfactory | NC = Nonconforming/Deficiency | OBS = Observation/Attention Required | NA = Not Applicable | NI = Not Inspected | H = Hold/Cannot Proceed | R = Re-Inspection Required

3. INSPECTION REGISTER (Record factual observations. Distinguish observation from nonconformance. Do not invent acceptance criteria.)

Item	Category	Inspection Checkpoint / Requirement	Location / Ref.	Observation / Finding	Status	Action / Remarks	Supporting Ref.
01	Site Preparation	Work area is clear of debris and unsuitable materials as required for the activity					
02	Setting Out	Setting-out points, lines and levels are established and consistent with approved drawings					
03	Materials	Materials on site match approved submittals / delivery documentation where applicable					
04	Workmanship	Workmanship is consistent with approved method statement and project requirements					
05	Dimensions / Geometry	Dimensions, alignment and levels are consistent with approved drawings (record measured values)					
06	Installation	Installed elements are correctly positioned, fixed and protected as required					
07	Structural / Civil	Structural/civil work elements are complete to the stage required for inspection					
08	Protection	Completed and incomplete works are adequately protected from damage or weather					

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Project: _____ Inspection Ref.: _____ Date: _____

3. INSPECTION REGISTER (continued)							
Item	Category	Inspection Checkpoint / Requirement	Location / Ref.	Observation / Finding	Status	Action / Remarks	Supporting Ref.
09	Housekeeping	Work area is maintained in a safe and orderly condition					
10	Documentation / Records	Required drawings, ITP, method statement and inspection requests are available on site					
11	Safety Observation	No obvious uncontrolled safety hazards observed in the inspection area (high-level observation only)					
12	Environmental Observation	No obvious uncontrolled environmental issues observed in the inspection area (high-level observation only)					
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CLAC360 — Site Inspection Checklist — SUMMARY, SIGN-OFF & LIMITATIONS

Project: _____ Inspection Ref.: _____ Date: _____ | v1.0

4. OVERALL INSPECTION SUMMARY / KEY FINDINGS / FOLLOW-UP

5. SIGN-OFF (Signature indicates inspection / review / acknowledgement as per project procedure — not automatic contractual acceptance)					
Inspected By (Signature):		Printed Name:		Date/Time:	
Reviewed By (optional):		Printed Name:		Date:	

LIMITATIONS: This CLAC360 Site Inspection Checklist is a general professional inspection-record template. It does not replace formal NCR, RFI, ITP, material approval, laboratory test reports, safety incident reports or contractual notices. Do not invent acceptance criteria, tolerances or specification clauses. Use approved project documents as the inspection basis. Status codes do not constitute contractual determinations. Signature indicates inspection/review/acknowledgement as defined by project procedure. Adapt to project-specific requirements. This form is not an official government or contractual form.

CLAC360.com | Site Inspection Checklist | v1.0 | Original professional site inspection template — not an official government or contractual form.