

1. SURVEY IDENTIFICATION

PROJECT / SURVEY NAME		SURVEY ID / REF	DATE (YYYY-MM-DD)	DAY OF WEEK
SITE / LOCATION DESCRIPTION		ROAD / ROUTE / FACILITY NAME	STATION / CHAINAGE / REF (if any)	
OBSERVER / SURVEYOR	WEATHER / CONDITIONS	LIGHTING / DAYLIGHT	SPECIAL CONDITIONS / EVENT	

COUNT INTERVAL: ☐ 5 min ☐ 10 min ☐ 15 min ☐ 30 min ☐ 60 min Other: _____ min Survey Period Start: _____ End: _____ (24h recommended)

SITE / FACILITY TYPE: ☐ Sidewalk/Footpath ☐ Marked Crossing ☐ Signalized Crossing ☐ Unsignalized Crossing ☐ Intersection Corner ☐ Refuge/Median ☐ Shared Path ☐ Transit Access ☐ School Access ☐ Bridge/Underpass ☐ Other: _____

2. OBSERVATION POINT & COUNT BOUNDARY

A pedestrian count is only meaningful when the observation boundary is defined. Describe exactly where the observer stands and what line/zone is being counted.

OBSERVATION POINT / COUNT LINE / ZONE Describe the exact location (e.g. mid-block sidewalk on north side of Main St between 1st & 2nd Ave; or marked crosswalk on east leg of intersection):	OBSERVER POSITION & FACING Standing position relative to facility / road: _____ Facing direction: _____ Any obstruction to view: _____
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3. MOVEMENT / DIRECTION DEFINITIONS

Define the directions or movements being counted. Use the simplest clear labels that match the site (compass, road names, Side A/Side B, or Approach names). Mark N/A for movements that do not exist.

Code / Label	Description of Direction / Movement	From (origin / side / approach)	To (destination / side / approach)	Notes / N/A
Dir 1 / A				
Dir 2 / B				
Dir 3 / C				
Dir 4 / D				

SCHEMATIC / SITE SKETCH (not to scale) Sketch road, crossing, observation point and movement arrows. Label directions to match the table above.	PEDESTRIAN CATEGORIES (optional) Primary recording is total pedestrians. If classification is required, select only categories that can be reliably observed: ☐ All pedestrians (default) ☐ Adults ☐ Children ☐ Mobility device / wheelchair ☐ Other: _____ Do not require subjective judgments of age, disability or medical status. Categories must be project-defined and objective.
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COUNTING RULE: Count individual persons. A group of people is counted as multiple pedestrians (one per person). Do not count a group as a single unit unless the project specifically requires group counting. Cyclists, scooter users and other non-pedestrian modes must not be included in the pedestrian total unless the project explicitly expands the scope and defines the categories.

4. PEDESTRIAN TALLY BY INTERVAL AND DIRECTION / MOVEMENT

Write direction/movement labels from Page 1 into the column headers. Use vertical tally marks. Write the numeric interval total on the No. line. Write 0 for zero observed; write N/A if the movement does not exist at this site.

INTERVAL START – END	DIR / MOV 1 (label from p.1) Tally + No.	DIR / MOV 2 (label from p.1) Tally + No.	DIR / MOV 3 (label from p.1) Tally + No.	DIR / MOV 4 (label from p.1) Tally + No.	INTERVAL TOTAL	NOTES / INTERRUPT / N/A
Start: _____ End: _____	No. _____	No. _____	No. _____	No. _____		
Start: _____ End: _____	No. _____	No. _____	No. _____	No. _____		
Start: _____ End: _____	No. _____	No. _____	No. _____	No. _____		
Start: _____ End: _____	No. _____	No. _____	No. _____	No. _____		
Start: _____ End: _____	No. _____	No. _____	No. _____	No. _____		
Start: _____ End: _____	No. _____	No. _____	No. _____	No. _____		
Start: _____ End: _____	No. _____	No. _____	No. _____	No. _____		
Start: _____ End: _____	No. _____	No. _____	No. _____	No. _____		

Tally convention: Vertical strokes grouped in fives (|||| with diagonal). Interval Total = sum of direction/movement counts for that interval (exclude N/A). Incomplete intervals must be noted in Notes and on the Summary page.

Survey ID: Site: Date: Period: to

5. DIRECTION / MOVEMENT TOTALS (sum of all intervals)

Direction / Movement	Dir / Mov 1	Dir / Mov 2	Dir / Mov 3	Dir / Mov 4	SURVEY PERIOD TOTAL
Total pedestrians					
Optional: Adults					
Optional: Children					
Optional: Mobility device					

RECONCILIATION: Sum of Dir/Mov totals = Survey Period Total? ☐ Yes ☐ No (investigate) | Sum of Interval Totals = Survey Period Total? ☐ Yes ☐ No
Any discrepancy must be investigated and explained in Remarks before data entry or analysis.

6. PEAK PERIOD / ANALYSIS NOTES

Candidate peak period / selected peak intervals:

Notes (directional imbalance, crowding, event/school/transit surge, facility issues, etc.):

7. INTERRUPTIONS, INCOMPLETE INTERVALS & FIELD REMARKS

Record: interruption start/end, affected interval(s), reason (weather, visibility, incident, observer change, obstruction, crowd, event), whether interval is complete or incomplete, informal crossing activity, mixed-mode issues, or any unusual pedestrian behaviour. Be specific for audit.

8. VERIFICATION & SIGN-OFF

Observer Initials / Signature: Date:

Checked / Verified By: Date:

Data Entry / Digitization By: Date:

Residual data-quality notes:

LIMITATIONS & USE NOTES

- This is a general professional field-recording template for pedestrian volume and movement surveys. Observation locations, movement definitions, pedestrian categories, intervals and methodology vary by project, jurisdiction and study purpose.
- Always follow the controlling project brief or local agency instructions. Redefine direction labels and any classification scheme as required. Do not treat the printed structure as an official or universal standard.
- Primary recording is individual pedestrians by direction/movement. Optional categories must be objectively observable. Cyclists and other non-pedestrian modes are excluded unless the project explicitly expands the scope. Not a full accessibility audit or infrastructure-condition survey.